



FRIENDS OF PIER PARK

A 501(c)(3) dedicated to enhance and advocate for our 88 acre park

MEETING MINUTES

Date: 8/20/18

Attendees: Matt Kuntz, Kelly Pergande, Allison Parker, Steve Davis, Chris Koeling

Location: Library

Notes Taken By: MK/SD

Call to Order Time: 6:38 PM

- **PP&R Updates**
 - Parks Leadership update / Survey –new Commissioner for Parks – N. Fish
 - Parks Foundation Leadership – Jeff Anderson
 - Bathroom update – on track for winter install, similar to fountain, winter this year (2018)
 - Bench project – Kelly writing proposal to potential donor? High Priority 2019! (4K) Adopt-a-bench?
 - Skate Park Mural update – Alison to look at fee and recommends asking for a waiver through NPUB process
 - Tennis courts – missing net post installed? (2 new cores to be punched - TBD)
 - Graffiti tagging heavy, cleanup underway
 - The golf course donation box has been permanently removed due to constant break-ins attempts. Matt recommends looking at producing a sign to direct donations to an on line process. Allison will follow up with regarding feasibility.
 - Solve/UoP fall clean up planning. AI: Matt will follow up Patrick Watson, the U.P. coordinator.
- **Approve Previous Meeting Minutes**
 - XXXX meeting minutes approval ; defer to next meeting
- **Treasury Report**
 - New \$
 - Current \$ 5200.31
- **FoPP Updates**
 - Sign Sponsorship Update – review Flyer / contract / target sponsor list
 - Next Adventure – Sponsorship Opportunity
 - Target List Finalization
 - Website – update front page text and calendar and mission/vision
 - Member/Resource Spreadsheet Update – is it being kept up to date; does it align with the MailChimp dist list? Phase out excel → move to mailchimp lists for one-stop-shop ; storage drive location?
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- Merch – Spring Sale – summer sale update – no updates
- Flagship FoPP Annual Event: Cookout? Music? Etc. – no updates
- Review previous meeting minute AIs

Motions Carried:

Motions Failed:

Adjournment Time: Mk 7:45 seconded by Kelly

Action Items:

- Finalize Sign Sponsorship – In city processing/approvals. Need to check if prices are correct below:
 - From April 17 meeting – 3 year term, Hole 1 - \$750, all other holes - \$500 –Steve
 - Need a different name for program, “Adopt a Tee” is new suggestion.
- Tennis Court: ?? – reach out to Portland Tennis and Education to discuss possible
- collaborative funding for maintenance of courts.
- Old Comfort Stations : ?? - does FOPP want to take on a proposal and fund raising to preserve one?
- Web/Blog/Communication Strategy: Matt - need consistent communication strategy, and a set frequency of posts/blogs. Sammy to run; Mary Ann to help.
- Member directory & email dist list: Matt - schedule topic specific discuss to address
- Arts Bench: Kelly to write a proposal for funding
- Skate Park Mural: Allison to report back on first steps required to initiate this project
- FOPP Flagship Event: Matt - set up topic specific meeting.

Friends Core Values:

- Enhance Park safety and accessibility for all park users
- Enhance and restore Park’s natural beauty and biodiversity
- Enhance and restore Park play and recreational features
- Build relationships with the Park community, including all age educational components
- Advocate for the Park while working alongside Portland Parks and Recreation

MK AIs:

Matt to reach out to UP regarding next clean up? done

Sept 29 solve? Check with MA, done

Adopt-a-tee – change name, done

Size smaller for sign /match width

Prices must increase done

Donation box gone – create sign for digital donations/ QR code/paypal to FoPP.org

For NA : keep watermark on course sign (lifetime of sign (3yrs) , FoPP will pay for signs out of donation, keep the extra, gold member (2.5 - 3K?) signs + 1000? – need to reach out to NA after we figure out costs of signs (22ish)

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PPR:

Allison to get sign costs and find art files

Allison to find out how much NA donated last year