



FRIENDS OF PIER PARK

A 501(c)(3) dedicated to enhance and advocate for our 88 acre park

MEETING MINUTES

Date: 6/18/18

Attendees: Matt Kuntz, Keola Morley, Allison Parker, Laura Scott, Chris Koeling

Location: St Johns Library

Notes Taken By: Steve Davis

Call to Order Time: 6:32 PM

- **PP&R Updates Allison**
 - Parks Leadership update – Kia Selley has been named as interim Parks Director. The search for a permanent director is ongoing.
 - Bathroom update – on track for winter install. A preliminary site plan was shown to the meeting attendees. It showed the area around the bathroom including; proposed changes to the pathways, the kiosk, new bathroom and fountain.
 - Mole trapping pilot – still awaiting implementation.
 - Arts Bench project – no new updates
 - Skate Park Mural – the Non Parks Use Process (NPUP) should be for submitting a proposal for this project. Allison will put Laura and Chris in touch with Stephan Boufford, from PP&R, who administers this process.
 - Tennis courts: no update
 - Disc Golf tree netting: A query was emailed to Matt on whether there will be any new tree protection implement on the Disc Golf course. PP&R is monitoring the trees on the course. There seems to be limited detrimental effect to trees where protection is not in place No new protection is being considered at this time. Monitoring will continue.
- **Approve Previous Meeting Minutes**
 - The May meeting minutes were approved, with minor changes.
- **Treasury Report**
 - New - \$0
 - Current - \$5323.61
- **FoPP Updates**
 - Saturday Softball Event update – A good turnout attended the event. Since FOPP is significant beneficiary of this event, we intend to take a larger role in helping to coordinate and assisting the Softball League next year.
 - Sign Sponsorship Update;
 - Jessie, PP&R Partnership and Development Coordinator, has shared links to the “Adopt A Rose Bed ” program at Washington Park as a model we might use for our “Adopt A Hole” program.

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- We will use North Pacific Signs (PP&Rs vendor) as our supplier. PP&R recommends using composite (PVC sandwiched between aluminum) material for the signs to make it harder for vandals to bend them.
 - The hole map signs will be procured and maintained by PP&R. FOPP will procure and maintain the separate sponsors signs, which will be mounted directly under the hole map signs at each tee.
 - Our price proposal from last June was a 3 year term, Hole 1 - \$750, all other holes - \$500. In order to make annual billing easier for a 3 year term, new pricing levels of \$450 (\$150/yr) for holes 2-18 and \$750(250/yr) for hole 1 was proposed and approved by the attendees.
 - Matt will draft a preliminary Sponsor agreement contract and email to the active members for off line review and feedback.
- Website – No updates.
 - Member/Resource Spreadsheet – Matt will set up an off line meeting to discuss
 - FOPP Flagship Annual Event - Cookout? Music? Etc. – mini meeting if time allows, will wait until Sign Sponsorship agreements are completed and sponsors are being solicited before focusing on this

Motions Carried:

Approval of new pricing for Sign Sponsorship

Motions Failed:

Adjournment Time: 7:30 PM

Action Items:

- Finalize Sign Sponsorship - Matt: Draft initial Sign Sponsor contract agreement and distribute for initial review and feedback.
- Member directory & email dist list - Matt: schedule topic specific meeting to address
- Arts Bench - Kelly: to write a proposal for funding
- Skate Park Mural - Allison: link Laura and Chris with NPUP process owner at PP&R
- FOPP Flagship Event: Matt - set up topic specific meeting, after Sign Sponsorship agreements are finalized.

Friends Core Values:

- Enhance Park safety and accessibility for all
- Enhance and restore Park's natural beauty and biodiversity
- Enhance and restore Park play and recreational features
- Build relationships with Park users and community, including all age educational components
- Advocate for the Park while working alongside Portland Parks and Recreation