



# FRIENDS OF PIER PARK

*A 501(c)(3) dedicated to enhance and advocate for our 88 acre park*

## MEETING MINUTES

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**Date: 5/21/18**

**Attendees: Matt Kuntz, Allison Parker, Keola Morley, Kelly Pergande, Mary Ann Aschenbrenner, Steve Davis, Laura Scott, Chris Koeling, Kelly from Saturday Softball League**

**Location: St Johns Library**

**Notes Taken By: Steve Davis**

**Call to Order Time: 6:34 PM**

- **PP&R Updates - Allison**
  - Parks Director Mike Abate has resigned, an interim director (tbd) will be named while a search for a permanent director takes place
  - The new budget has been released. Savings focus on water costs will result in splash pad being open on fewer days with shorter hours of operation.
  - Splash pad and picnic tables have been pressure washed
  - Tennis Courts; PP&R has the missing tennis court net post. In order to improve/maintain the courts an outside source for funding will be needed. AI: ?? contact Portland Tennis & Education to consider joint funding??
  - New bathroom is still on track for winter installation.
  - The new fountain to replace the old one by the playground is still waiting for installation.
  - Old Comfort Stations - have been put on the demo list. If FOPP wants to keep one in place we would need to propose a usage for it and raise the money (estimated in the \$60K- \$80K range AI: ?? Is this something we want to take on? FOPP would have to do the project management and work though Allison.
  - Benches - Kelly P has found a potential donor to fund a portion of an Arts bench. FOPP has ear marked \$1000 from its treasury to contribute to this project. AI: Kelly will write a proposal for the project to share with the potential donor.
  - Skate Park Mural; Allison confirmed that PP&R management and the Regional Arts Council are the right entities to work though on this project. AI: Allison will get back to us on what the first steps would be to initiate this effort.
  - A mole trapping pilot will be implemented on the ball fields. The ball field maintenance team will work with the pest management team. Traps will be set in place in the evenings with appropriate signs to warn people away. Traps will be monitored during the day and removed during scheduled ball field usage hours.
  
- **Approve Previous Meeting Minutes**

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- The April Meeting minutes were approved.
  
- **Treasury Report**
  - Current monies; \$5082.31 ( no change from last month)
  - \$1000 reserved for Arts Bench Project
  - The 99N tax form was submitted
  
- **FoPP Updates**
  - Solve – Earth Day Clean up – was a big success. Many groups were represented including U. of Oregon alumni, Starbucks employees, and disc golfers, most of whom were there because they saw the signs announcing the event on the kiosk and first tee.
  - Sign Sponsorship – Matt, Allison and Jessie Bond, PP&R Partnership and Development Coordinator, finalized the FOPP/PP&R Friends Agreement and PP&R OKed FOPP to go ahead with a Disc Golf Tee sign sponsorship program modeled after the Adopt a Rose sponsorship program. AI: Steve what were our proposed charges for sign sponsorship.
  - Skate Park Mural – see PP&R updates
  - Saturday Softball Event – May 26<sup>th</sup> 7pm (Primary Contact: Kelly from Saturday Softball League)
    - The Saturday Softball League annual fund raiser will be held at the POP Tavern. FOPP will receive 50% of the funds raised. AI: Kelly P, from FOPP, will provide Kelly, from the Softball league, with some FOPP merchandise for raffle at the event.
  - Website – no update
  - Member/Resource Spreadsheet Update – is it being kept up to date; does it align with the MailChimp dist list? For example, what is the process to onboard new interested members, like those who signed up at the Expo. Or those new folks who show up at meetings. AI: ?? - set up outside topic specific meeting to discuss
  - Flagship FoPP Annual Event: Cookout? Music? Etc. AI: Matt – set up topic specific meeting to discuss.

**Motions Carried:**

**Motions Failed:**

**Adjournment Time: 7:31 PM**

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## **Action Items:**

- Tennis Court: ?? – reach out to Portland Tennis and Education to discuss possible collaborative funding for maintenance of courts.
- Old Comfort Stations : ?? - does FOPP want to take on a proposal and fund raising to preserve one?
- Web/Blog/Communication Strategy: Matt - need consistent communication strategy, and a set frequency of posts/blogs. Sammy to run; Mary Ann to help.
- Member directory & email dist list: Matt - schedule topic specific discuss to address
- Arts Bench: Kelly to write a proposal for funding
- Skate Park Mural: Allison to report back on first steps required to initiate this project
- Disc Golf Sign Sponsors: Steve – what were our initial proposed charges for signs? ( from April 17 meeting – 3 year term, Hole 1 - \$750, all other holes - \$500 )
- Saturday Softball Fund Raiser: Kelly P - get FOPP merch to Kelly of Saturday Softball League for raffle at the event.
- FOPP Flagship Event: Matt - set up topic specific meeting.

## **Friends Core Values:**

- Enhance Park safety and accessibility for all
- Enhance and restore Park's natural beauty and biodiversity
- Enhance and restore Park play and recreational features
- Build relationships with Park users and community, including all age educational components
- Advocate for the Park while working alongside Portland Parks and Recreation